



**ace express freight**  
when **service** is **important**

# BREXIT TOOLKIT

With Brexit just around the corner, here's a few tips from the team at Ace Express Freight to help you get prepared and keep your UK imports and exports moving as smoothly as possible.

# EXPORTING TO UK

If you are exporting to the UK you need to ask your company the following questions:



## EORI number

Have you registered for an **EORI number**?



## Commodity codes

Have you established correct **commodity codes** for export goods?



## Export Documentation

As per Customs & Revenue guidelines, all **Export Documentation** must be available before shipments are collected, and with correct commodity codes.



## Export paperwork attached

Where possible please ensure that all copies of the export documentation are **scanned to Ace Express Freight** prior to shipment being exported.

# IMPORTING FROM UK

**Importers, if you are importing from the UK you need to ask your company the following questions:**

- Have you registered for an **EORI number**?  
**You will need an Economic Operator Registration and Identification (EORI) number to trade internationally.**  
**You can register for an EORI on [Revenue.ie](#)**
- Have you appointed a **custom clearance agent**?  
**Unless you are going to do your own Customs Clearance it would be prudent business practice to use a designated Customs Clearance agent. Certified Customs Clearance agents with AEO status, would be recommended first choices. Ace Express Freight are certified Customs Clearance agents and have provided this Service for over 30 years.**
- Have you completed a Direct Representative Form to appoint a customs clearance agent?  
**In the event of a no deal Brexit, preference will be given to clients already signed up to use Ace Express Freight as their customs clearance agent. Please complete enclosed authorisation form if not already completed.**
- Have you looked at the option of setting up a **deferred TAN account** to pay vat or duty?  
**A Tan account (or holding account) will allow the swift payment of vat & duty at the point of import and prevent delays. Revenue will only accept cleared funds. You will also need to give your Customs Clearance agent authorization to use the Tan account on your behalf.**  
**If you don't have a Tan account, your Customs Clearance Agent may offer the option to outlay the vat and duty payment on your behalf for a minimum charge or % of outlay. Please be aware that there are zero credit days offered on any outlays made for vat and duty.**
- Have you checked your **commodity codes**?  
**To check your product commodity code – please visit the European Commission's [TARIC](#) website. You can also find out more information on the [Revenue](#) website.**
- Have you made arrangements to **store copies of all import documents** for 3 years plus current year?  
**Customs Clearance agents will do this on your behalf if you have appointed one.**

# UK SHIPPER

Has your UK shipper completed the following?



## EORI number

Have you registered for an **EORI number** with UK prefix?



## Commodity codes

Have you established correct **commodity codes** for export goods?



## Export paperwork

Made arrangements to have all **export paperwork** ready prior to dispatch, as per customs / revenue guidelines?



## Copies of Export Documents

Made arrangements to have copies of the export documentation available with all shipments?



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 +353 (0)1 870 2600

 [www.aceexpressgroup.com](http://www.aceexpressgroup.com)

 Blakes Cross, Lusk, County Dublin. K45 WY42